

# **Annual Information Form**

December 11, 2013

#### CAUTION REGARDING FORWARD-LOOKING STATEMENTS

In this document and in other documents filed with Canadian regulatory authorities or in other communications, Laurentian Bank of Canada may from time to time make written or oral forward-looking statements within the meaning of applicable securities legislation. Forward-looking statements include, but are not limited to, statements regarding the Bank's business plan and financial objectives. The forward-looking statements contained in this document are used to assist the Bank's security holders and financial analysts in obtaining a better understanding of the Bank's financial position and the results of operations as at and for the periods ended on the dates presented and may not be appropriate for other purposes. Forward-looking statements typically use the conditional, as well as words such as prospects, believe, estimate, forecast, project, expect, anticipate, plan, may, should, could and would, or the negative of these terms, variations thereof or similar terminology.

By their very nature, forward-looking statements are based on assumptions and involve inherent risks and uncertainties, both general and specific in nature. It is therefore possible that the forecasts, projections and other forward-looking statements will not be achieved or will prove to be inaccurate. Although the Bank believes that the expectations reflected in these forward-looking statements are reasonable, it can give no assurance that these expectations will prove to have been correct.

The Bank cautions readers against placing undue reliance on forward-looking statements when making decisions, as the actual results could differ considerably from the opinions, plans, objectives, expectations, forecasts, estimates and intentions expressed in such forward-looking statements due to various material factors. Among other things, these factors include capital market activity, changes in government monetary, fiscal and economic policies, changes in interest rates, inflation levels and general economic conditions, legislative and regulatory developments, competition, credit ratings, scarcity of human resources and technological environment. The Bank further cautions that the foregoing list of factors is not exhaustive. For more information on the risks, uncertainties and assumptions that would cause the Bank's actual results to differ from current expectations, please also refer to the Bank's Annual Report under the title "Risk Appetite and Risk Management Framework" and other public filings available at www.sedar.com.

With respect to the anticipated benefits from the acquisitions of the MRS Companies and AGF Trust Company (AGF Trust) and the Bank's statements with regards to these transactions being accretive to earnings, such factors also include, but are not limited to the fact that synergies may not be realized in the time frame anticipated; the ability to promptly and effectively integrate the businesses; the reputational risks and the reaction of B2B Bank's or MRS Companies' and AGF Trust's customers to the transactions; and the diversion of management time on acquisition-related issues.

The Bank does not undertake to update any forward-looking statements, whether oral or written, made by itself or on its behalf, except to the extent required by securities regulations.

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Note: Unless otherwise specified, all information presented herein is as at October 31, 2013. References to Annual Reports are references to the Annual Reports of Laurentian Bank of Canada. All documents referred to herein are available on SEDAR (www.sedar.com) and are incorporated herein by reference.

# 1. CORPORATE STRUCTURE

#### **1.1** Name, Address and Incorporation

The full name of the issuer is Laurentian Bank of Canada (the "Bank"). Its head office is located at 1981 McGill College Avenue, Montreal, Quebec, Canada, H3A 3K3.

The Bank is incorporated under the *Bank Act* (Canada). The Bank was founded in Montreal in 1846 as a savings mutual. It became a share-issuing corporation under a charter granted on April 27, 1871, pursuant to an act of the Parliament of Canada concerning savings banks. Prior to September 28, 1987, the Bank was known as The Montreal City and District Savings Bank. On that date, the Bank became a chartered bank under Schedule II of the *Bank Act* (Canada) pursuant to letters patent issued by the Minister of Finance of Canada. On January 1, 1994, Desjardins-Laurentian Financial Corporation became the majority shareholder of the Bank following its acquisition of the Bank's parent corporation, Laurentian Group Corporation. On November 12, 1997, Desjardins-Laurentian Financial Corporation, which held 57.5% of the common shares of the Bank, sold its shares by secondary distribution. The Bank thereby became a bank listed in Schedule I of the *Bank Act* (Canada).

#### **1.2** Intercorporate Relationships

The principal subsidiaries of the Bank are:

- B2B Bank
  - B2B Bank Financial Services Inc.
  - B2B Bank Intermediary Services Inc.
  - B2B Bank Securities Services Inc.
  - o B2B Trustco
- Laurentian Bank Securities Inc.
- Laurentian Trust of Canada Inc.
- LBC Financial Services Inc.
- LBC Investment Management Inc.
  - V.R. Holding Insurance Company Ltd
- LBC Trust

The Bank holds directly or indirectly 100% of all issued and outstanding shares of all such subsidiaries. All the foregoing subsidiaries are incorporated or continued in Canada under the provisions of a federal act, except B2B Bank Financial Services Inc., B2B Bank Intermediary Services Inc. and B2B Bank Securities Services Inc., which are incorporated under the *Business Corporations Act* (Ontario), and V.R. Holding Insurance Company Ltd, which is incorporated under the provisions of an act of Barbados. AGF Trust Company, subsidiary of B2B Bank, was amalgamated with the latter on September 2013.

#### 2. GENERAL DEVELOPMENT OF THE BUSINESS

#### 2.1 Three-Year History

#### Fiscal 2011

The year 2011 marked the Bank's 165<sup>th</sup> anniversary. Once again this year, the organization posted positive results, thus demonstrating its effective implementation of its business plan.

The Bank also continued to set itself apart through its proximity to its clientele and high quality client service, as well as via its distinctive positioning within growth markets.

There were numerous major initiatives developed during the fiscal year:

- On September 2, 2011, the Bank's B2B Trust (now B2B Bank) subsidiary announced its intention to acquire 100% of M.R.S. Trust Company and M.R.S. Inc. ("MRS Companies") by way of a share purchase transaction, and this transaction was concluded on November 16, 2011. Thus, B2B Trust became a prime provider of products and services to the Canadian financial advisor community. The combined entities serve more than 22,000 advisors, boasting a loan portfolio of \$6 billion, deposits of \$10 billion, and \$25 billion of assets under administration.
- On September 2, 2011, the Bank and Mackenzie Investments also announced their intention to conclude an agreement for the distribution of Mackenzie mutual funds, and this agreement was signed on October 14, 2011. According to the terms of the agreement, as principal distributor, the Bank now offers a preferred family of Mackenzie funds since mid-January 2012.
- On December 2, 2010, the Bank relocated a branch into entirely renovated premises in Quebec City, marking the latest evolution of its financial services boutique concept. The branch embodies a new approach that features an innovative layout and a refined and warm atmosphere characterized by simplicity, accessibility, proximity, and client service and support. A second branch evolving from this concept was opened in Longueuil on October 24, 2011.
- On January 18, 2011, the Bank opened a permanent recruitment centre inside the Berri-UQÀM subway station known as Laurentian Bank Career Station. Representing a first in the Canadian banking industry, the concept of this recruitment centre is aimed at attracting new talent in support of the Bank's growth and development.
- In March 2011, the Bank announced an important investment program to impact its branch network. With this announcement, the majority of the institution's branches will have undergone a makeover.

The organization's success was recognized in a number of different ways throughout the course of the fiscal year:

- Mr. Réjean Robitaille, President and CEO, was ranked fourth among the most influential individuals in Quebec's financial sector according to a ranking sanctioned and published by *Finance et investissement* magazine.
- The Bank's sustained focus on client interests was recognized for the third consecutive year by a Léger Marketing survey. More specifically, the organization ranked as the second most admired banking institution in Quebec.
- J.D. Power underlined the Bank's client satisfaction efforts in an annual survey conducted among retail clients. The Bank placed second in the survey among Canada's major banks.
- In October 2011, the Bank was selected as one of the winners of the Canada's 10 Most Admired Corporate Cultures<sup>TM</sup> competition (Quebec and Atlantic Canada region) organized by Waterstone Human Capital.

Further information on the Bank's development during the 2011 fiscal year can be found on pages 22 to 67 of the 2011 Annual Report.

### Fiscal 2012

The Bank stood apart once again in fiscal 2012, posting record results for a sixth consecutive year despite an environment filled with challenges attributable most notably to economic uncertainty and low interest rates. The organization succeeded in adapting to this environment by making full use of its ingenuity and agility, which enabled it to achieve growth rates among the highest in the industry within practically all of its business segments.

The following major initiatives marked fiscal 2012:

- On November 16, 2011, the Bank's B2B Trust (now B2B Bank) subsidiary finalized the acquisition of the MRS Companies namely 100% of M.R.S. Trust Company and M.R.S. Inc. The acquisition price at closing was \$199 million, based on a book value of shareholders' equity of \$149 million and a premium of \$50 million.
- On August 1, 2012, the Bank announced that its B2B Bank subsidiary had completed the acquisition of AGF Trust Company for an amount equal to an estimated net book value of the company at closing of approximately \$248 million. The conclusion of this agreement had been announced on June 6, 2012.
- The year 2012 was brimming with accomplishments from a capitalization standpoint. More specifically, the Bank proceeded with the issuance of shares totalling \$480 million in 2012 so as to maintain the quality of capital ratios originating from the Basel Committee on Banking Supervision (BCBS) regulatory risk-based capital framework, commonly referred to as Basel III Accord and taking into account the acquisitions. A total of \$60 million in common shares was issued in February 2012, followed by a private placement for net proceeds of approximately \$115 million. In October 2012, the Bank proceeded with a \$100 million offering of preferred shares and the issuance of a \$200 million principal amount of medium term notes. Finally, a dividend reinvestment program was implemented in the fall of 2012 by way of which shareholders can reinvest their dividends in common shares while enjoying a discount of up to 5% in the case of shares issued by the Bank. All of these measures serve to consolidate the Bank's capitalization and solid financial footing.
- On July 9, 2012, B2B Trust announced that it was being continued as a Schedule 1 federally chartered bank under the name of B2B Bank.
- On June 29, 2012, Laurentian Bank Securities Inc. announced the platform expansion of its Institutional Equity division with the opening of an office in Winnipeg, Manitoba and the hiring of an investment banking team.
- The Bank pursued the optimization of its branch network in fiscal 2012 with the opening of a new second generation financial services boutique in Laval and the relocation of its Repentigny branch to new premises entirely renovated to reflect this second generation boutique concept.
- On May 16, 2012, Bank employees accepted the terms of an agreement in principle for the renewal of the collective agreement between the Bank and the union representing its employees. The new six-year collective agreement will be in effect through December 31, 2017.
- The organization's success was recognized in November 2012, when Knightsbridge announced that the Bank was among the 10 national winners of the new Canada's Passion Capitalists program. This program pays tribute to organizations that have achieved long-term success by

promoting passion within their ranks, along with the energy, intensity and sustainability required to generate superior results. This distinction demonstrates that a bank can successfully fulfill its mission while conserving its human character and maintaining close ties with its clients.

Further information on the Bank's development during the 2012 fiscal year can be found on pages 31 to 74 of the 2012 Annual Report.

## Fiscal 2013

In 2013, the Bank was successful in achieving record adjusted net income for the seventh consecutive year, despite a challenging environment of lingering low interest rates, increasing regulatory constraints and economic uncertainty. The Bank is harnessing its agility, as well as its focus and execution capabilities, as it adapts its strategies to support growth and development in all of its business segments.

Several initiatives were implemented over the course of the last fiscal year:

- On March 15, 2013, the Bank redeemed all of its Non-Cumulative Class A Preferred Shares Series 9 at a price of \$25.00 per share, to optimize its capital structure.
- On March 20, 2013, the Bank announced the appointment of Ms. Isabelle Courville as a Chairman of its Board of Directors.
- The Bank established a partnership with FADOQ, the largest association of seniors in Quebec, and with the Réseau des Ingénieurs de Québec. Through the partnerships, the Bank provides financial services and products (with the initial offering being a credit card) to this promising pool of potential clients.
- In June 2013, a reorganization of the Bank resulted in the SME segment being transferred from the Retail segment to the segment serving commercial clients.
- Laurentian Bank Securities and Capital Markets expanded its services to institutional clients through the addition of a syndication team.
- In August 2013, the Bank launched a new transactional web site with increased functionality that is being well received by clients.
- Within the Commercial and Real Estate financing division, new industry specializations such as Manufacturing and Energy and Infrastructure, staffed by specialists with industry expertise, are being rolled out across Canada.
- Effective September 1, 2013, B2B Bank completed its amalgamation with AGF Trust Company, merging the operations of the two companies under the B2B Bank brand. The integration of the systems and personnel is ongoing.
- In October, the Bank announced that it is adding leasing products to the range of financing solutions it offers to its commercial clients. Expanding into leasing provides a new alternative to businesses across Canada for the acquisition of their equipment.

Further information on the Bank's development during the 2013 fiscal year can be found on pages 18 to 62 of the 2013 Annual Report.

## 3. DESCRIPTION OF THE BUSINESS

## **3.1** General Description of the Business

Laurentian Bank of Canada is a pan-Canadian banking institution with balance sheet assets of roughly \$34 billion and assets under management in excess of \$38 billion. As at October 31, 2013, the Bank had nearly 4,000 employees on a full-time equivalent basis.

Recognized for its excellent service, proximity and simplicity, the Bank serves a million and a half clients in market segments in which it holds an enviable position. In addition to occupying a choice position among consumers in Quebec, the Bank has built a solid reputation across Canada in the area of real estate and commercial financing thanks to its teams working out of more than 35 offices in Ontario, Quebec, Alberta and British Columbia. Its subsidiary B2B Bank is a Canadian leader in providing banking products to financial advisors and brokers, while Laurentian Bank Securities is an integrated broker, widely recognized for its expertise and effectiveness nationwide.

As at October 31, 2013, the Bank operated a network of 153 branches and 422 automatic banking machines. It has five activities (Retail Services, Business Services, B2B Bank, Laurentian Bank Securities and Capital Markets, and Other).

Further information, including financial information, on the business of the Bank, its principal markets, products and services and distribution methods, can be found in Schedule A to this Annual Information Form as well as in the Management Discussion and Analysis and in the Consolidated Financial Statements on pages 18 to 122 of the 2013 Annual Report.

# **3.2** Additional Information Relating to the Business

#### 3.2.1 Markets and Competition

The Bank is firmly rooted in Quebec and is also a performing player in specific markets segments elsewhere in the country. As at October 31, 2013, 42% of the Bank's total loans came from outside Quebec. The Bank ranks seventh among Canadian Schedule I chartered banks on the basis of assets.

The financial products and services industry is a mature industry with many types of competitors (notably Canadian chartered banks, foreign banks, trust and loan companies, credit unions, insurance companies, alternative financing companies, mutual fund companies, independent brokers and securities brokers). The Bank competes with them in all its areas of business. The main differentiation factors between suppliers of financial products and services are the rates and prices offered on products and services, service quality, the offering and flexibility of products and services, proximity, and the technology used, among others.

#### 3.2.2 Loans

To control credit risks, the Bank has implemented credit and financial management policies that include limits on the maximum commitment that may be made to an individual borrower, a commercial borrower or a financial institution.

Within the limits set for loans granted to commercial borrowers, sub-limits have been established to control the risks the Bank is prepared to assume in sectors deemed to entail higher risk. The sub-limits apply to individual commitments as well as to commitments for specific industries and products.

Lastly, the Bank has established lending commitment limits for each region. Its policies exclude the possibility of granting loans outside Canada. All exceptions to the policies require the approval of the Risk Management Committee of the Board of Directors.

## 3.2.3 Product Development

Always seeking to offer products and services that meet its clients' needs, the Bank continuously evaluates the relevance of its product offering and performs the research necessary to ensure its optimization. Product development is mainly done internally. Drawing on the expertise of the specialists of each business segment and the marketing team, it constitutes a core and regular activity of the Bank.

# 3.2.4 Skills and Specialized Knowledge

The success of a financial institution's business is based on, among other things, the skills and expertise of its human resources. As a result, the recruitment of competent resources, continuous training and the transfer of knowledge are key activities crucial to the Bank's performance. Despite a highly competitive job market, the working conditions and challenges offered by the Bank give it access to the resources necessary for its operation. The skill of its employees is an undeniable asset for the Bank.

## 3.2.5 Intangible Assets

The Bank attaches great value to its trademarks and other intellectual property rights. It has registered or applied to register a number of trade names and trademarks. The Bank follows up on its rights in this area; the duration and effects involved are variable. Further information thereon can be found under the heading "Goodwill, Software and other intangible assets" on page 80 of the 2013 Annual Report.

#### 3.2.6 Economic Dependence

Due to the nature of its activities and resources, the Bank is generally autonomous in its operations. However, it has entered into agreements with certain suppliers who provide strategic services to it on an outsourcing basis. For example, the Bank has entered into agreements with suppliers of information technology services that cover the processing and execution of all transactions related to its central information systems. Also in the information technology field, the Bank has outsourced the development and maintenance of its office automation applications and specialized applications to certain information technology consulting firms.

# 3.2.7 Business Cycle

The Bank's business generally follows economic cycles, and seasonal variation is relatively minor. However, the second quarter of the fiscal year, which has less days than the others (89 days compared to 92 days for the three other quarters) generates lower net interest income. Further information thereon can be found under the heading "Analysis of the evolution of the quarterly results" on pages 30 and 31 of the 2013 Annual Report.

## 3.2.8 Environmental Protection

Environmental legislation and regulations can give rise to certain financial risks. The Bank therefore considers environmental issues in its credit evaluation and asset acquisition procedures to ensure that its interests are reasonably protected. To date, environmental risks have had no material effect on the Bank's operations and results.

Due to the nature of the Bank's activities, environmental protection requirements have little impact on its business. However, the Bank is careful to manage its resources so as to limit the impact of its activities on the environment, in particular by encouraging recycling and optimal use of physical resources.

## 3.2.9 Reorganizations and Changes to Management

On November 1<sup>st</sup>, 2011, the Bank announced the appointment of Mr. Michel C. Trudeau, Executive Vice-President of Capital Markets and President and Chief Executive Officer of Laurentian Bank Securities Inc., and Mr. Pierre Minville, Executive Vice-President and Chief Risk Officer, as members of the organization's Management Committee.

The Bank also introduced a Human Resources function in the Retail and SME Quebec business segment under the direction of Mr. Luc Bernard, Executive Vice-President, Retail Financial Services and SME. For its part, the corporate Human Resources function is managed by Ms. Lorraine Pilon, Executive Vice-President, Corporate Affairs, Human Resources and Secretary.

Later in 2012, the Bank also announced the following changes to its Management Committee:

- On January 9, 2012, Mr. Stéphane Therrien joined the Bank as Executive Vice-President, Real Estate and Commercial, thus succeeding Mr. Paul Hurtubise who retired in February 2012 after 35 years of service.
- On April 23, 2012, Mr. Gilles Godbout also joined the Bank as Executive Vice-President, Operations and Systems and Chief Information Officer.

The following changes involving Management Committee members occurred during the course of 2013:

- On May 2, 2013, Executive Vice-President of Retail Financial Services and SME-Québec, Mr. Luc Bernard, left the Bank.
- On June 5, 2013, Mr. Gilles Godbout assumed the responsibility of overseeing Retail Services and was appointed Executive Vice-President, Retail Services and Chief Information Officer. That same day, Mr. Stéphane Therrien was given the additional responsibility of the SME-Québec sector. He is now responsible for supervising all activities relating to commercial customers.

Information concerning the nature and results of other material reorganizations of the Bank or its subsidiaries, as the case may be, is presented under the heading "Three-Year History" herein.

#### 3.2.10 Social Policies

The Bank is concerned with being a good corporate citizen and contributing to the well-being of the community. Each year, a portion of the Bank's net after-tax income is paid out in the form of donations to organizations and institutions that provide services to the public. The Bank concentrates its actions in a certain number of sectors and its key goals are to contribute to building the future of our children, to building a healthy society and to encouraging mutual support. The Bank also encourages its employees to get involved in their communities.

Equity is a principle that the Bank applies in all its activities. Determined to provide equal employment opportunities to all its employees and all potential candidates, the Bank has implemented an employment equity program. More than 52% of the Bank's managers are women.

#### 3.3 Risk Factors

The information regarding the Bank's significant risk factors is presented under the headings "Outlook and Objectives for 2014" on pages 21 and 22 and "Risk Appetite and Risk Management Framework" on pages 42 to 57 of the 2013 Annual Report and in Note 24 "Financial Instruments - Risk Management" on pages 113 and 114 of the 2013 Annual Report. Reference is also made to the "Caution Regarding Forward-Looking Statements" on page 2 of this Annual Information Form.

## 4. **DIVIDENDS**

Dividends Declared						
	2013 2012 2011					
	Per share (\$)	Per share (\$)	Per share (\$)			
Common shares	1.98	1.84	1.62			
Class A Preferred Shares						
Series 9	0.75 (Note 1)	1.50	1.50			
Series 10	1.31	1.31	1.31			
Series 11	0.91 (Note 2)	-	-			

During the fiscal years specified below, the Bank declared the following dividends:

Note 1: Class A Preferred Shares Series 9 were redeemed on March 15, 2013.

Note 2: Class A Preferred Shares Series 11 were issued on October 11, 2012. The initial dividend was \$0.1589.

At its meeting held on June 2, 2011, the Board of Directors approved a \$0.03 per common share or 8% increase in the quarterly dividend, to \$0.42 per common share.

At its meeting held on December 7, 2011, the Board of Directors approved a \$0.03 per common share or 7% increase in the quarterly dividend, to \$0.45 per common share.

At its meeting held on June 6, 2012, the Board of Directors approved a \$0.02 per common share or 4% increase in the quarterly dividend, to \$0.47 per common share.

At its meeting held on December 5, 2012, the Board of Directors approved a \$0.02 per common share or 4% increase in the quarterly dividend, to \$0.49 per common share.

At its meeting held on June 5, 2013, the Board of Directors approved a \$0.01 per common share or 2% increase in the quarterly dividend, to \$0.50 per common share.

## Restrictions

Restrictions to the declaration and payment of dividends are described in Note 16 "Share Capital" on pages 95 to 99 of the 2013 Annual Report.

#### Policy

The Bank aims to pay a dividend on its common shares that falls within the range of 40% to 50% of net income per share. The Bank's common share dividend payout ratio could, however, fall outside this range when:

- Management believes the measure necessary to ensure that capital is maintained at an optimal level for supporting the Bank's operations, while complying with regulatory requirements;
- Net income per share is affected by the result of operations or events of a non-recurring nature;
- Net income per share is at an atypical level and the forecasts indicate a return of the net income per share to a normal level.

Reference is also made to the heading "Dividends" on page 42 of the 2013 Annual Report.

# 5. CAPITAL STRUCTURE

## 5.1 General Description of Capital Structure

Information regarding the Bank's capital structure can be found under the heading "Shareholders' Equity" on page 37 and under the heading "Capital Management" on pages 39 to 42 of the 2013 Annual Report as well in Note 16 "Share Capital" on pages 95 to 99 of the 2013 Annual Report.

The holders of common shares are entitled to one vote for each share held at all meetings of shareholders, except meetings at which only holders of preferred shares of one or more series are entitled by law to vote. The holders of common shares are entitled to receive dividends if, as and when declared by the Board of Directors, subject to the rights of holders of preferred shares. In the event of any liquidation, dissolution or winding-up of the Bank, subject to the rights of holders of preferred shares, the holders of common shares are entitled to participate rateably in any distribution of the remaining property of the Bank.

The characteristics of non-cumulative Class A Preferred Shares Series 10 can be found in the final Short Form Prospectus dated April 6, 2004, and more specifically on pages 5 to 9, relating to the issuance of this series of shares.

On November 17, 2010, the Bank announced that it irrevocably waived and renounced its right of conversion into common shares of the Bank of the non-cumulative Class A Preferred Shares Series 9 and 10 of the Bank.

The characteristics of non-cumulative Class A Preferred Shares Series 11 can be found in the prospectus supplement dated October 11, 2012 to the short form base shelf prospectus dated October 10, 2012, and more specifically on pages S-9 to S-16, relating to the issuance of this series of shares.

The characteristics of non-cumulative Class A Preferred Shares Series 12 can be found in the prospectus supplement dated October 11, 2012 to the short form base shelf prospectus dated October 10, 2012, and more specifically on pages S-9 to S-16, relating to the issuance of this series of shares.

# 5.2 Ratings (Assigned by Credit Rating Agencies)

Information regarding the ratings assigned by credit rating agencies can be found in the following tables and under the heading "Credit Ratings" on pages 54 and 55 of the 2013 Annual Report.

A rating is not a recommendation to buy, sell or hold securities and may be subject to revision or withdrawal at any time by the rating organization.

The Bank made or reasonably will be making payments to the rating agencies mentioned below in connection with the assignment of ratings on its rated instruments. In addition, the Bank has or may have made payments in respect of certain other services provided to the Bank by each of such rating agencies during the last two years.

Long-term deposits and debt	BBB	<ul> <li>The BBB rating is ranked fourth of S&amp;P's ten long-term rating categories.</li> <li>An obligation rated BBB exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitment on the obligation.</li> </ul>	
Subordinated debt	BBB-	<ul> <li>The BBB rating is ranked fourth of S&amp;P's ten long-term ratin categories.</li> <li>An obligation rated BBB exhibits adequate protection parameters. However, adverse economic conditions changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitment on the obligation.</li> <li>The sign "-" means that the securities should be considered belonging in the lower echelon of the category.</li> <li>The BB rating is ranked fourth of the nine categories used belonging in the lower for the nine categories used belonging the nine categories used belonging the lower for the nine categories used belonging the lower for the nine categories used belonging the nine categories used belonging the nine c</li></ul>	
Preferred shares	BB+ [or P-3 (High) on the Canadian scale]	<ul> <li>The BB rating is ranked fourth of the nine categories used by S&amp;P in its global preferred share scale. The P-3 rating is ranked third of eight categories S&amp;P uses in its Canadian preferred share rating scale.</li> <li>An obligation rated 'BB' [Or P-3 under the Canadian Scale for Preferred Shares] is less vulnerable to non-payment than other speculative issues. However, it faces major ongoing uncertainties or exposure to adverse business, financial, or economic conditions which could lead to the obligor's inadequate capacity to meet its financial commitment on the obligation.</li> <li>The sign "+" or "(High)" designation means that the securities should be considered as belonging in the upper echelon of the category.</li> </ul>	
Short-term instruments	A-2 [A-2 on the Canadian scale]	<ul> <li>The A-2 rating is the second highest of six rating categories used by S&amp;P in its global short-term rating scale. The A-2 rating is ranked fourth of eight rating categories used by S&amp;P in its Canadian commercial paper rating scale.</li> <li>An obligation rated A-2 [A-2 on the Canadian scale] indicates that the obligor's capacity to meet its financial commitment on the obligation is satisfactory. The obligation is slightly more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher rating categories.</li> </ul>	

#### Standard & Poor's (S&P)

On December 13, 2012, S&P's lowered the Bank's long and short-term counterparty credit rating to BBB/A-2 from BBB+/A-2, subordinated debt rating to BBB- from BBB and preferred shares to BB+ from BBB-. The rating action followed S&P's review of the banking sector industry and economic risks in Canada. In addition, the short-term rating outlook from S&P was changed to stable, reflecting S&P's expectation that Laurentian Bank of Canada will continue to generate sustainable and consistent earnings, supported by its solid asset quality, adequate capitalization, and predominantly retail deposit funding base.

An S&P rating outlook assesses the potential direction of a long-term credit rating over the intermediate term (typically six months to two years). In determining a rating outlook, consideration is given to any changes in the economic and/or fundamental business conditions. An outlook is not necessarily a precursor of a rating change or future action. The S&P rating outlooks have the following meanings:

- "Positive" means that a rating may be raised
- "Negative" means that a rating may be lowered
- "Stable" means that a rating is not likely to change
- "Developing" means a rating may be raised or lowered

#### **DBRS Limited (DBRS)**

Long-term deposits and debt	BBB (High)	<ul> <li>The BBB rating is ranked fourth of DBRS's ten long-term rating categories.</li> <li>An obligation rated BBB is of adequate credit quality. The obligor's capacity for the payment of financial obligations is considered acceptable. An obligation rated BBB may be vulnerable to future events.</li> <li>The "(High)" designation means the securities should be considered as belonging in the upper subcategory of the category.</li> </ul>	
Subordinated debt	BBB	<ul> <li>The BBB rating is ranked fourth of DBRS's ten long-term rating categories.</li> <li>An obligation rated BBB is of adequate credit quality. The obligor's capacity for the payment of financial obligations is considered acceptable. An obligation rated BBB may be vulnerable to future events.</li> <li>The absence of either a "(High)" or "(Low)" designation indicates the rating is in the middle of the category.</li> <li>The Pfd-3 rating is the third of DBRS's six rating categories</li> </ul>	
Preferred shares	Pfd-3	<ul> <li>The Pfd-3 rating is the third of DBRS's six rating categories for preferred shares.</li> <li>Preferred shares rated Pfd-3 are of adequate credit quality. While protection of dividends and principal is still considered acceptable, the issuer is more susceptible to adverse changes in financial and economic conditions, and there may be other adverse conditions present which detract from debt protection.</li> <li>The absence of either a "(High)" or "(Low)" designation indicates the rating is in the middle of the category.</li> </ul>	
Short-term instruments	R-1 (Low)	<ul> <li>The R-1 rating is the first of DBRS's six short-term rating categories.</li> <li>An obligation rated R-1 is of good credit quality. The obligor's capacity for the payment of short-term financial obligations as they fall due is substantial. Overall strength is not as favourable as higher rating categories. The obligor may be vulnerable to future events, but qualifying negative factors are considered manageable.</li> <li>The "(Low)" designation means the securities should be considered as belonging in the lower subcategory of the category.</li> </ul>	

On October 16, 2013, DBRS confirmed the Bank's ratings to positive on all long-term ratings. The short-term rating trend is stable. However, on December 9, 2013, DBRS published updated rating criteria for subordinated, hybrid, preferred and contingent capital securities. As a result, DBRS upgraded the rating on the Bank's preferred shares from Pfd-3 (Low) to Pfd-3 while other ratings for the Bank remained unchanged.

Rating trends provide guidance in respect of DBRS's opinion regarding the outlook for the rating in question, with rating trends falling into one of three categories - "Positive", "Stable" or "Negative". The rating trend indicates the direction in which DBRS considers the rating is headed should present tendencies continue, or in some cases, unless challenges are addressed. A positive or negative trend is not an indication that a rating change is imminent. Generally, the conditions that lead to the assignment of a negative or positive trend are resolved within a twelve month period.

# 6. MARKET FOR SECURITIES

## 6.1 Trading Price and Volume

The common and preferred shares of the Bank are listed on the Toronto Stock Exchange (TSX).

Price Range and Volume Traded Laurentian Bank of Canada (Common Shares) Symbol: "LB" on the TSX				
Month	High (\$)	Low (\$)	Volume	
November 2012	45.51	42.90	1,394,456	
December 2012	45.97	43.56	3,649,369	
January 2013	45.24	43.62	1,958,030	
February 2013	45.18	43.73	1,292,037	
March 2013	45.41	43.75	1,522,942	
April 2013	44.34	42.57	1,165,107	
May 2013	44.50	43.34	1,001,825	
June 2013	44.50	42.41	1,184,697	
July 2013	45.75	43.68	1,320,442	
August 2013	45.79	44.31	1,189,636	
September 2013	45.62	44.31	1,247,807	
October 2013	47.15	44.25	1,262,400	
<b>Total</b> 18,188,748				

Price Range and Volume Traded Laurentian Bank of Canada (Preferred Shares Series 9) Symbol: "LB.PR.D" on the TSX						
Month	MonthHigh (\$)Low (\$)Volume					
November 2012	25.90	25.63	58,672			
December 2012	25.94	25.36	55,799			
January 2013	25.69	25.40	49,366			
February 2013         25.63         25.33         157,442						
March 2013 (Note 1) 25.37 24.99 73,756						
<b>Total</b> 395,035						

Price Range and Volume Traded Laurentian Bank of Canada (Preferred Shares Series 10) Symbol: "LB.PR.E" on the TSX				
Month	High (\$)	Low (\$)	Volume	
November 2012	25.52	25.27	34,651	
December 2012	25.40	25.13	37,340	
January 2013	25.85	25.27	26,584	
February 2013	25.64	25.33	18,802	
March 2013	25.62	25.26	58,439	
April 2013	25.64	25.42	23,673	
May 2013	25.59	25.29	87,093	
June 2013	25.56	24.56	64,417	
July 2013	25.24	24.82	37,737	
August 2013	25.06	24.00	52,730	
September 2013	24.87	23.88	67,734	
October 2013	25.15	24.60	48,598	
<b>Total</b> 557,598				

Price Range and Volume Traded Laurentian Bank of Canada (Preferred Shares Series 11) Symbol: "LB.PR.F" on the TSX				
Month	High (\$)	Low (\$)	Volume	
November 2012	26.00	25.55	325,439	
December 2012	26.22	25.79	74,783	
January 2013	26.79	25.95	197,090	
February 2013	26.58	26.09	55,354	
March 2013	26.46	25.73	55,927	
April 2013	26.63	26.03	78,669	
May 2013	26.70	26.20	46,087	
June 2013	26.50	25.12	80,932	
July 2013	25.89	25.11	57,791	
August 2013	25.44	24.46	75,075	
September 2013	25.40	24.77	84,452	
October 2013	25.26	24.82	114,941	
<b>Total</b> 1,246,630				

Note 1: Class A Preferred Shares Series 9 were redeemed on March 15, 2013.

# 7. DIRECTORS AND OFFICERS

### 7.1 Name, Position and Security Holding

As at October 31, 2013, the directors and executive officers of the Bank, as a group, beneficially owned, directly or indirectly, or exercised control or direction over 66,293 common shares of the Bank (representing 0.23% of the issued and outstanding common shares of the Bank).

#### Directors

As at the date of this Annual Information Form, the directors of the Bank are:

Name	Place of residence	Director since	Principal occupation
Lise Bastarache	Quebec, Canada	2006	Economist and corporate director
Jean Bazin	Quebec, Canada	2002 (and from 1990 to 2000)	Counsel, Dentons Canada LLP
Richard Bélanger	Quebec, Canada	2003	President, Toryvel Group Inc.
Michael T. Boychuk	Quebec, Canada	2013	President, Bimcor inc.
Isabelle Courville (Chairman of the Board)	Quebec, Canada	2007	Corporate Director
Pierre Genest	Quebec, Canada	2006	Chairman of the Board, SSQ, Life Insurance Company Inc.
Michel Labonté	Quebec, Canada	2009	Corporate director
A. Michel Lavigne	Quebec, Canada	2013	Corporate director
Jacqueline C. Orange	Ontario, Canada	2008	Corporate director
Marie-France Poulin	Quebec, Canada	2009	Vice-President, Camada Group Inc.
Réjean Robitaille	Quebec, Canada	2006	President and Chief Executive Officer, Laurentian Bank of Canada
Michelle R. Savoy	Ontario, Canada	2012	Corporate director
Jonathan I. Wener	Quebec, Canada	1998	Chairman of the Board, Canderel Management Inc.

All directors will hold office until the close of the next annual meeting of the shareholders of the Bank or until the election or appointment of their successors.

All the directors of the Bank have held their present positions or other management positions in the same or related companies during the last five years, with the exception of Mr. Michael T. Boychuk who, prior to July 2009, was Senior Vice-President and Treasurer of BCE Inc./Bell Canada and Ms. Michelle R. Savoy who, prior to September 2011, was President of Capital Guardian (Canada) Inc.

The Bank has three committees of the Board of Directors, the members of which are as follows:

*Audit Committee*: Richard Bélanger (Chair), Michael T. Boychuk, Isabelle Courville, A. Michel Lavigne and Jacqueline C. Orange.

*Risk Management Committee*: Lise Bastarache, Richard Bélanger, Michel Labonté (Chair), Michelle R. Savoy and Jonathan I. Wener.

*Human Resources and Corporate Governance Committee*: Jean Bazin (Chair), Isabelle Courville, Pierre Genest and Marie-France Poulin.

#### Executive Officers

Name	Position	Place of Residence
Réjean Robitaille	President and Chief Executive Officer	Quebec, Canada
François Desjardins	Executive Vice-President, Laurentian Bank, and President and Chief Executive Officer, B2B Bank	Ontario, Canada
Gilles Godbout	Executive Vice-President, Retail Services and Chief Information Officer	Quebec, Canada
Michel C. Lauzon	Executive Vice-President and Chief Financial Officer	Quebec, Canada
Pierre Minville	Executive Vice-President and Chief Risk Officer	Quebec, Canada
Lorraine Pilon	Executive Vice-President, Corporate Affairs, Human Resources and Secretary	Quebec, Canada
Stéphane Therrien	Executive Vice-President, Business Services	Quebec, Canada
Michel C. Trudeau	Executive Vice-President, Capital Markets, Laurentian Bank and President and Chief Executive Officer, Laurentian Bank Securities Inc.	Quebec, Canada

The Bank's executive officers as at the date of this Annual Information Form are:

All the executive officers of the Bank have held their present positions or other management positions at the Bank or its subsidiaries during the last five years, with the exception of Mr. Michel C. Lauzon who, prior to January 2009, was a corporate director, Mr. Gilles Godbout who, prior to April 2012, was General Manager, Information Technology at Hydro-Québec, and Mr. Stéphane Therrien who, prior to September 2011, was Senior Vice-President and Chief Commercial Officer of GE Capital Canada.

#### 7.2 Cease Trade Orders, Bankruptcies, Penalties or Sanctions

Based on information provided by Mr. Michael T. Boychuk, he was a director of Yellow Media Inc., when the corporation announced a recapitalization on July 23, 2012. The recapitalization was implemented and became effective on December 20, 2012 and was implemented in accordance with a court approved plan of arrangement under the *Canada Business Corporations Act*.

Based on information provided by Ms. Michelle Savoy, she was serving as a director of 2172079 Ontario Inc., a private company operating a franchise restaurant, when the company initiated creditor protection proceedings under section 49 of the *Bankruptcy and Insolvency Act* (Canada) on December 3, 2013.

# 8. LEGAL PROCEEDINGS AND REGULATORY ACTIONS

# 8.1 Legal Proceedings

Relevant information with respect to legal proceedings involving the Bank can be found in Note 27 "Commitments, Guarantees and Contingent Liabilities" on pages 120 to 122 of the 2013 Annual Report.

# 9. TRANSFER AGENTS AND REGISTRARS

The transfer agent and registrar of the Bank is Computershare Investor Services Inc. The transfer books for each class of shares of the Bank are kept in Canton, Massachusetts, United States.

#### **10. MATERIAL CONTRACTS**

By way of an agreement dated October 11, 2011, for which a closing occurred on November 16, 2011, B2B Trust (now B2B Bank), a Bank subsidiary, acquired 100% of M.R.S. Trust Company and M.R.S. Inc. through a share purchase transaction.

An agreement was entered into on October 14, 2011 between the Bank and Mackenzie Investments for the distribution of Mackenzie Mutual Funds. According to the terms of the agreement, as principal distributor, the Bank offers a preferred family of Mackenzie funds since mid-January 2012.

By way of an agreement dated June 6, 2012, for which a closing occurred on August 1, 2012, B2B Bank acquired 100% of AGF Trust Company through a share purchase transaction.

All material contracts are available on SEDAR (www.sedar.com).

#### **11. INTERESTS OF EXPERTS**

#### **11.1 Names of Experts**

The external auditor of the Bank is Ernst & Young LLP. The external auditor has confirmed that it is independent in accordance with the applicable rules of professional conduct.

#### **12. AUDIT COMMITTEE DISCLOSURE**

#### 12.1 Mandate of the Audit Committee

The mandate of the Audit Committee can be found in Schedule B to this Annual Information Form.

## 12.2 Composition of the Audit Committee

The Audit Committee of the Bank is formed of:

Richard Bélanger, Chair Michael T. Boychuk Isabelle Courville A. Michel Lavigne Jacqueline C. Orange

According to the evaluation made by the Human Resources and Corporate Governance Committee, each member of the Audit Committee is independent and financially literate within the meaning of *National Instrument 52-110 - Audit Committees*.

## 12.3 Relevant Education and Experience

**Richard Bélanger, FCPA, FCA** – Mr. Bélanger is President of Toryvel Group Inc. Prior to June 2004, he was Senior Vice-President, Eastern Operations and Corporate Development of Canfor Corporation. He has also served as, among other positions, President and Chief Executive Officer of Daaquam Lumber Inc. and Chairman and Chief Executive Officer of Produits forestiers Anticosti Inc. From 1982 to 1992, he was managing partner of the Bélanger, Girard, Lavoie, Mooney accounting firm, which he founded after having served as an auditor for the Raymond, Chabot, Martin, Paré accounting firm.

A chartered accountant since 1980, Mr. Bélanger was awarded the Prix Émérite and the designation Fellow by the Ordre des comptables professionnels agréés du Québec in 2004. From March 1997 to May 2012, he was a member of the Board of Directors and of the Audit Committee of Stella-Jones Inc., a publicly traded company. He is also Senior Independent Director of the Board and a member of the Audit Committee of Genivar Inc., a publicly traded entity. Mr. Bélanger is a member of the Board of Directors and Audit Committee of the Bank since March 20, 2003 and also a member of the Risk Management Committee and Chairman of the Audit Committee since March 7, 2006.

**Michael T. Boychuk, FCPA, FCA** – Mr. Boychuk is President of Bimcor Inc., pension fund investment manager for the Bell Canada group of companies since July 2009. From 1999 to 2009, Mr. Boychuk was Senior Vice-President and Treasurer of BCE Inc./Bell Canada, responsible for all treasury, corporate security, environment and sustainability activities and of the BCE Group of companies pension plans.

Mr. Boychuk is a chartered accountant since 1979 and became a Fellow of the Ordre des comptables professionnels agréés du Québec in 2011. He is a member of the Board of Governors of McGill University, has served on its Audit Committee since 2006 and has acted as chair of said committee since 2012. He as well serves on the International Advisory Committee of McGill University's Faculty of Management. Mr. Boychuk acted as chair of the Audit Committee of Yellow Media Inc. from 2004 to 2009 and from January to December 2012.

**Isabelle Courville** – Ms. Courville is a corporate director. From 2011 to 2013, Ms. Courville was President of Hydro-Québec Distribution and, from 2007 to 2011, President of Hydro-Québec TransÉnergie. From 2003 to 2006, she was President of Bell Canada's Enterprise Group and from 2001 to 2003, President and Chief Executive Officer of Bell Nordiq Group (Télébec NorthernTel).

Ms. Courville is an engineer and a lawyer. As President and President and Chief Executive Officer, Ms. Courville has acquired extensive experience in managing regulated, publicly traded companies and government corporations. She has led companies with the highest standards of corporate governance, where she developed significant expertise with respect to the presentation and analysis of financial statements and rules governing disclosure of financial information. Ms. Courville, is a member of the Board of Directors and a member of the Compensation Committee of TVA Group Inc. and member of the Board of Directors and member of the Audit Committee of Canadian Pacific Railway Limited, two publicly traded companies, as well as member of the Board of Directors and member of the Executive Committee of École Polytechnique de Montréal.

**A. Michel Lavigne, FCPA, FCA** – Mr. Lavigne is a chartered accountant since 1973. He worked as a certified public accountant, as an auditor within notable companies, both public and private, including within financial institutions. He was a senior partner at the accounting firm Raymond Chabot Grant Thornton from 1985 to 2005 as well as having assumed the role of president of that firm from 2001 to 2005. The Ordre des comptables agréés professionnels du Québec awarded him the title of Fellow in 2002. He is also a member of the Canadian Institute of Chartered Accounts.

Mr. Lavigne is a member of the boards of directors and chair of the audit committees of TVA Group Inc., Quebecor Inc. and Primary Energy Recycling Corporation, three publicly traded companies, as well as member of the boards of directors and member of the audit committees of Quebecor Media, Videotron Ltd, Sun Media Corporation, TeraXion Inc. and Canada Post Corporation. Mr. Lavigne was a member of the Board of Directors and member of the Audit Committee of the Caisse de dépôt et placement du Québec from 2005 to 2013 and Chair of the said Audit Committee from 2009 to 2013.

**Jacqueline C. Orange** – Ms. Orange is a corporate director and sits on the Board of Directors and Audit Committee of the Bank since March 11, 2008. From 1996 to 2005, she was President and Chief Executive Officer of Canada Investment and Savings, a special operating agency of the Department of Finance, Government of Canada, where she was responsible for managing \$22 billion in assets and over \$3 billion in annual sales. For the seventeen years prior, she held increasingly senior positions in the banking, trust and insurance industries. Ms. Orange is a member of the Independent Review Committee of First Trust Portfolios Canada and a member of the Board and Chair of the Audit Committee of the Accountants Council of the Province of Ontario. She was a member of the Governing Council of the University of Toronto from 1999 to 2008, where she was Chair of its Business Board from 2003 to 2007 (the Audit Committee of the University reported to the Business Board, which reviewed and accepted the financial statements).

Ms. Orange holds a Master of Business Administration degree from The Richard Ivey School of Business, University of Western Ontario. In 2008, she received the ICD.D director designation from the Institute of Corporate Directors, including completion of the Directors Education Program at the Rotman Business School of the University of Toronto.

# **12.4 Prior Approval Policies and Procedures**

During the fiscal year, the Audit Committee reviewed the Bank's policy regarding the services that could be provided by its external auditor. The policy specifies the prior approval procedures for non-auditing services provided by the Bank's external auditor. The policy generally prohibits the Bank from hiring its external auditor to provide certain services unrelated to audits to the Bank and its subsidiaries, including services related to bookkeeping and to the financial statements, to the design and implementation of financial information systems, to evaluation, actuarial, internal audit and investment banking services, to management or human resources functions, and to legal services. The policy allows however the Bank to retain the services of the external auditor for other non-auditing services only with the prior approval of the Audit Committee. In addition, the policy sets out various restrictions on the hiring of personnel who have worked for the external auditor.

#### 12.5 Fees for the Services of the External Auditor (Broken Down by Category)

The following table presents by category the fees billed by the external auditor Ernst & Young LLP for the fiscal years ended October 31, 2013 and 2012.

Fee category	2013 (\$)	2012 (\$)
Audit fees	2,211,280	2,596,000
Fees for audit-related services	439,700	273,000
Fees for tax services	166,136	113,000
Other fees	1,004,544	443,000
Total	3,821,660	3,425,000

"Audit fees" include all fees of Ernst & Young LLP for the audit of the annual consolidated financial statements, examination of the interim financial statements, the other statutory audits and submissions, and the fees related to consultation regarding standards of accounting and financial disclosure.

**"Fees for audit-related services"** include all fees of Ernst & Young LLP for certification services and certain other related services traditionally carried out by the independent auditor, including the services related to the integration of the activities of the companies acquired in 2012 and the audit of various trusts and other entities required in the context of securitization of mortgage loans receivables.

**"Fees for tax services"** include all fees of Ernst & Young LLP for tax-related advice other than the time devoted to the review of fiscal impacts as part of the audit and examination of the financial statements.

**"Other fees"** include all fees of Ernst & Young LLP for all services other than those posted in the Audit Fees, Fees for audit-related services and Fees for tax services categories, in particular translation services, as well as services pertaining to the improvement of the credit processes and the improvement of the management systems of the Corporate Treasury department.

# **13. ADDITIONAL INFORMATION**

Additional information relating to the Bank may be found on SEDAR (www.sedar.com).

Additional information, including directors' and officers' compensation and indebtedness, principal holders of the Bank's securities and securities authorized for issuance under equity compensation plans, if applicable, is contained in the Bank's Management Proxy Circular for its most recent annual meeting of shareholders that involved the election of directors.

Additional financial information is provided in the Bank's financial statements and MD&A for its most recently completed financial year.

Copies of this Annual Information Form, of the 2013 Annual Report and of the latest Management Proxy Circular can be obtained from the Corporate Secretary's Office of the Bank, at 1981 McGill College Avenue, 20<sup>th</sup> Floor, Montreal, Quebec H3A 3K3.

# SCHEDULE A

#### PROFILE OF ACTIVITIES As at October 31, 2013

Activity	Retail Services	Business Services	B2B Bank	Laurentian Bank Securities and Capital Markets	Other
Profile	<ul> <li>Complete line of financial products and services for retail clients by way of :</li> <li>153 branches, including 40 financial services boutiques</li> <li>422 automated banking machines with an exclusive presence in the Montreal subway and Agence métropolitaine de transport train stations</li> </ul>	<ul> <li>Real estate financing for developers and commercial financing for small and medium- sized businesses across Canada via:</li> <li>35 offices in British Columbia, Alberta, Ontario and Quebec</li> </ul>	Financial products and services offered through a network of more than 27,000 financial advisors and brokers throughout Canada	<ul> <li>Capital markets activities of the Bank; integrated brokerage services for individuals and institutional investors offered by:</li> <li>16 offices in Quebec, Ontario and Manitoba</li> </ul>	<ul> <li>Services include:</li> <li>Treasury and Finance</li> <li>Integrated Risk Management</li> <li>Corporate Affairs and Human Resources</li> <li>Information Technology</li> </ul>
Number of Employees (in full time equivalents)	Approximately 1,850	Approximately 550	Approximately 860	Approximately 240	Approximately 550

Activity	Retail Services	Business Services	B2B Bank	Laurentian Bank Securities and Capital Markets	Other
Summary of Products and Services	Transactional products, mortgage solutions, loans, lines of credit, investment products (guaranteed investment certificates, term deposits, mutual funds, etc.), VISA credit cards, debit cards and credit insurance	Financing for commercial real estate properties and commercial banking services to businesses across Canada Short- and long-term financing solutions, investment products, transactional services, VISA credit cards, electronic services, foreign exchange transactions and international transaction settlement	Offers banking products to retail clients, including investment loans, residential mortgage loans, high-interest accounts, GICs, and investment accounts and services via an extensive network of financial advisors and brokers	Institutional – Fixed Income Research and trading of government and corporate securities Financing of governments and corporations Institutional – Equity Research and trading of securities issued by small-cap companies for portfolio managers Financing of small-cap companies Retail Brokerage Advisory, trading and research, as well as Immigrant-Investor Program Business Services Complete back-office administrative services	

#### **SCHEDULE B**

#### MANDATE OF THE AUDIT COMMITTEE

#### 1. Establishment

The Audit Committee (the «Committee») is constituted by the Bank's Board of Directors in order to support it in exercising its oversight and communication and disclosure functions.

The Committee reviews its mandate annually.

#### 2. Appointment and Membership

The Committee consists of at least three directors.

At the Board meeting that follows the annual meeting of shareholders, the Board of Directors appoints the directors who make up the Committee and its Chair. The Committee shall be formed of members who are not employees or officers of the Bank or a subsidiary and a majority of whom are not affiliated with the Bank. All Committee members must meet the independence requirements established by the Board and are financially literate as stipulated in *Multilateral Instrument 52-110 – Audit Committees*.

Unless they are replaced in the interim by decision of the Board, the Committee members shall remain in office until the Board meeting that follows the annual meeting of shareholders.

#### 3. Compensation

For their services, the members of the Committee receive the compensation established by resolution of the Board.

#### 4. Meetings

The Committee meets at least once every quarter.

Committee meetings may be held without notice provided the members waive such notice, as often as the members deem appropriate and at the location determined by them.

The Committee Chair, the President and Chief Executive Officer, the Chief Financial Officer, the officer in charge of internal audit and the external auditor can demand that a meeting be held.

The external auditor receives notice of and may attend Committee meetings.

#### 5. Quorum

Quorum at Committee meetings shall be constituted by a majority of the members.

#### 6. Chair

The Committee Chair, as designated by the Board of Directors, chairs the Committee meetings. In the Chair's absence, the members present may elect from their number a Chair pro tempore.

The external auditor, the officer in charge of internal audit and the officer in charge of Regulatory Risk Management may communicate directly with the Chair.

#### 7. Procedure

The procedure for Committee meetings shall be the same as that for meetings of the Board of Directors.

#### 8. Powers of the Committee

In carrying out its mandate, the Committee, if it deems appropriate, may:

- (a) call a meeting of directors;
- (b) communicate with or meet privately with any officer or employee of the Bank as well as with its internal and/or external auditors; and
- (c) call on the services of resources external to and independent of the Bank and determine and pay the related fees in compliance with the policy of the Board of Directors regarding the use of external advisors.

#### 9. Secretary

The Secretary of the Bank or any other officer designated by the President of the Bank shall carry out, with respect to the Committee's mandate, the duties of the secretary and those assigned by the Committee Chair.

#### 10. Functions

The Committee discharges its statutory obligations and exercises the following functions which are delegated by the Board as well as any other functions that may from time to time delegated to it by the Board:

#### 10.1 Oversight Functions

With respect to the external auditor:

- 10.1.1 recommend to the Board the appointment or dismissal of the external auditor;
- 10.1.2 assure itself of the competence, independence and the adequacy of the resources of the external auditor, review and, if appropriate, approve its mandate and engagement letter and recommend its compensation to the Board;
- 10.1.3 assure itself of the competence and independence of the external audit firm's partner in charge of the Bank's account and assure itself of his/her periodic rotation;
- 10.1.4 assure itself that the scope of the audit plan is appropriate, risk based, and addresses major areas of concern, and that the audit plan is reviewed with appropriate frequency;
- 10.1.5 oversee the external auditor's activities and resolve all issues that may arise between the external auditor and Management;
- 10.1.6 periodically review the external auditor's performance;
- 10.1.7 establish criteria for any non-audit services that the external auditor may provide, including rules stipulating when advance approval by the Committee is required, and approve such services in advance when required;
- 10.1.8 review and, if appropriate, approve the hiring policies with respect to the partners and employees and former partners and employees of the current and former external auditors;

With respect to financial information:

- 10.1.9 oversee the integrity and quality of financial statements and assure itself that the institution's accounting practices are prudent and appropriate;
- 10.1.10 discuss the quality of financial statements with the external auditor and assure itself that the financial statements fairly present the financial position, the results of operations and the cash flows of the Bank;
- 10.1.11 discuss the audit results, financial statements and related documents, audit report and any related concern of the external auditor with Management and the external auditor;

- 10.1.12 hold regular meetings with the external auditor, without Management present, to understand all issues that may have arisen during meetings between the auditor and Management in the course of the audit and how those issues have been resolved, and to determine the extent to which accounting practices being used by the Bank are appropriate relative to materiality of the item;
- 10.1.13 review the external auditor's recommendation letter which follows the annual audit and the corresponding follow-ups, material changes to accounting practices, the main value judgements on which the financial reports are based and how these reports are drafted;
- 10.1.14 review the annual and interim financial statements, management's discussion and analysis and press releases regarding annual and interim results, the annual information form and any statement required by regulatory authorities prior to their publication and recommend their adoption by the Board, if appropriate;
- 10.1.15 examine all investments and transactions likely to undermine the Bank's financial position that are reported by the external or internal auditor or an officer, including loans referred to in section 328 of the *Bank Act*, and meet with the external auditor to discuss them;
- 10.1.16 recommend to the Board the declaration of dividends and review the related press release;
- 10.1.17 review the annual financial statements of the subsidiaries supervised by the Office of the Superintendent of Financial Institutions and recommend their adoption by the Board of Directors of each of the subsidiaries;
- 10.1.18 review and, if appropriate, approve transfers of tax between the Bank and its affiliates;
- 10.1.19 review and, if appropriate, approve the financial statements of the pension plans offered by the Bank to its employees;
- With respect to the internal audit function:
- 10.1.20 approve the selection of the officer in charge of internal audit and assure itself of his/her competence, independence and the adequacy of his/her resources and of his/her compensation and review and, if appropriate, approve his/her mandate;
- 10.1.21 assure itself that the internal audit activities have a sufficient degree of independence, sufficient status and visibility and that they are subject to periodic reviews;
- 10.1.22 assure itself that the scope of the audit plan is appropriate, risk based, and addresses major areas of concern, and that the audit plan is reviewed with appropriate frequency;
- 10.1.23 discuss with the officer in charge of internal audit his/her material findings and recommendations and follow up thereon;
- 10.1.24 periodically review the performance of the officer in charge of internal audit;
- With respect to internal controls:
- 10.1.25 assure itself that Management implements appropriate internal control and management information systems, review, assess and approve such systems and assure itself of their integrity and effectiveness, including the elements comprised in any certification required by regulations;
- 10.1.26 meet with the external auditor, the officer in charge of internal audit and Management to discuss the effectiveness of the implemented internal control and management information systems and the measures taken to rectify any material weaknesses and deficiencies;
- 10.1.27 assure itself that Management implements procedures regarding the receipt, retention and handling of complaints received with respect to accounting, internal accounting controls or audit as well as regarding confidential anonymous submissions by employees on questionable accounting or audit matters, and review and, if appropriate, approve the policy on the handling of complaints and comments about suspicious accounting and audit-related activities and assure itself of its respect;

With respect to supervisory agencies:

- 10.1.28 meet with regulatory authorities, discuss their findings and recommendations and follow up thereon;
- 10.2 Communication and Disclosure Functions
  - 10.2.1 review and, if appropriate, approve the ways by which the shareholders and other stakeholders can communicate with the Bank;
  - 10.2.2 assure itself that adequate procedures are in place to examine communication of financial information to the public excerpted or derived from financial statements, assure itself of their effectiveness, review and, if appropriate, approve the financial information disclosure policy and assure itself of its respect;
  - 10.2.3 report to the shareholders on the Bank's performance.

#### 11. Reporting

The Committee reports on its activities to the Board of Directors, verbally at the Board meeting that normally follows the Committee meeting, and in writing at the subsequent Board meeting.

The Committee also reports yearly on its activities to the shareholders in the course of the annual shareholders' meeting.